

Flood Evacuation Plan

Emergency Response

Flash Flooding - flood waters cut off site without warning

It is extremely unlikely that flash flooding would ever occur at a CSD site (Shenstone, CSD Farms, Dalby) due to the topography. Every CSD site's assembly point is in a flood free area.

On hearing the alert (verbally, automatic alarm or manual alarm):

- All staff, contractors and visitors should collect their belongings (**ONLY WHEN IT IS SAFE TO DO SO**).
- Collect visitor, employee and contractor rolls and move all personnel along designated routes to the designated assemble area(s).
- Assist staff, contractors and visitors with disabilities or special needs.
- Assemble visitors, employees and contractors in groups and mark off roll.
- Confirm rolls with Emergency Controller (most senior person on site) immediately after checking.
- Remain at assembly point and wait further instructions from Emergency Controller.

The Emergency Controller will liaise with Emergency Services to arrange evacuation from site.

Flood Events with warning

CSD sites being cut off due to a moderate flood is likely. It will come with about a week's fore warning due to the topography of CSD sites (Shenstone, CSD Farms, Dalby). Depending on the severity of the flood, a work plan will be communicated to all staff prior to the flood arriving. The work plan will range from complete site shutdown until the flood passes to limited work activity with staff transported to site by helicopter.

Continuity Response

The Critical Incident Team should:-

- Organise trauma counselling for affected staff and contractors.
- If the workplace was closed, arrange for re-opening in consultation with emergency services.
- Debrief unaffected staff and contractors. Arrange for any counselling.
- Arrange for an interim external communications plan. (i.e. re-directing phones for general enquiries).
- Prepare Incident Report for the CSD Board.

Recovery Response

The Critical Incident Team should:-

- Monitor affected staff for posttraumatic stress disorder; providing specialist treatment as necessary.
- Review Critical Incident Plan.